



SSR Memorial Trust's

SSR

COLLEGE OF ARTS, COMMERCE & SCIENCE

Affiliated to Savitribai Phule Pune University



Saily Road, Silvassa - 396 230. U.T. of Dadra & Nagar Haveli, Mob. : 90811 60001, 72029 22005

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(ID No. PU/DNH/ACS/90/2006)

AISHE CODE : C-41385

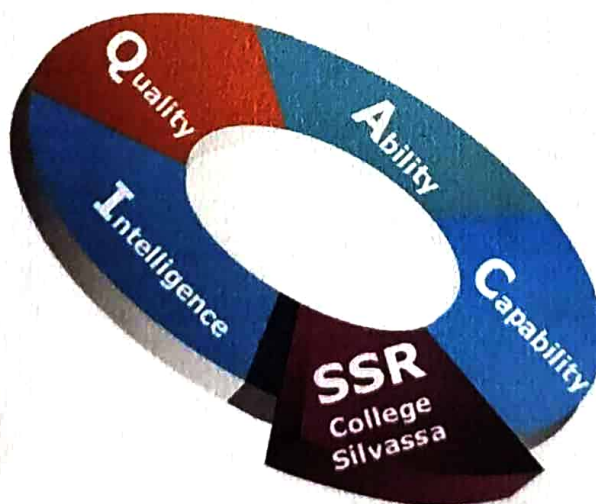
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SSR MEMORIAL TRUST'S

SSR COLLEGE, Silvassa

Internal Quality Assurance Cell

Minutes of the Meetings (2019-20)



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IQAC Meeting Minutes

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Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting (2019-20)

8th June 2019

Venue: Principal's Cabin, SSR College of ACS Building

Date: 8th June 2019

Time: 2:00 pm

Agenda of the Meeting:

- ❑ Final preparation of SSR for NAAC and to reinstruct respective Criterion Committee members accordingly
- ❑ To finalize plan of action for the academic year 2019-20
- ❑ To further activate placement cell for ensuring more and more employment opportunities for student
- ❑ To arrange a workshop for new CBCS 2019 pattern for First Year Students as well as Faculty
- ❑ To arrange for the Guest Lecture in various departments
- ❑ Any other relevant issues made by the IQAC members

Members Present:

1. Dr. Rajeev Singh, Chairperson
2. Shree. Ajit Deshpande, Management Representative
3. Mr. Atul Shah, Industrial Expert
4. Mr. P. K. Jadia, Member from Local Society
5. Dr. Jigna Machhi, IQAC Coordinator
6. Dr. Alpana Sharma, Member
7. Mr. Vishwas Khare, Member
8. Mr. Kailas Bodke, Member
9. Mr. Pravin Chaudhari, Member

10. Ms. Sheetal Deesai, Administration Office

11. Ms. Juhi Naik, Alumini

12. Ms. Sonali Kale, Student Representative

IQAC Coordinator briefed the committee members about the agenda.

The outcome of the meeting:

- ❑ The final preparation of SSR for NAAC and to reinstruct respective Criterion Committee members should be made accordingly.
- ❑ The action plan for the academic year 2019-20 should be made.
- ❑ The placement cell should be more active to increase employment opportunities for student.
- ❑ The workshop for new CBCS 2019 pattern for First Year Students as well as Faculty members should be arranged.
- ❑ In various departments, the Guest Lecture should be arranged.

The vote of thanks was proposed by the coordinator

1. Dr. Rajeev Singh, Chairperson
2. Shree. Ajit Deshpande, Management Representative
3. Mr. Atul Shah, Industrial Expert
4. Mr. P. K. Jadia, Member from Local Society
5. Dr. Jigna Machhi, IQAC Coordinator
6. Dr. Alpana Sharma, Member
7. Mr. Vishwas Khare, Member
8. Mr. Kailas Bodke, Member
9. Mr. Pravin Chaudhari, Member
10. Ms. Sheetal Desai, Administration Office
11. Ms. Juhi Naik, Alumini
12. Ms. Sonali Kale, Student Representative





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Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting (2019-20)

16th Nov 2019

Venue: Principal's Cabin, SSR College of ACS Building

Date: 16th Nov 2019

Time: 2:00 pm

Agenda of the Meeting:

- ☐ To review preparation of NAAC Peer Team Visit Reviewed preparation & schedule of NAAC Peer Team visit and decided to reinstruct respective staff members accordingly.
- ☐ To discuss final powerpoint presentations of various departments including IQAC prepared for NAAC Peer Team Visit

Members Present:

1. Dr. Rajeev Singh, Chairperson
2. Shree. Ajit Deshpande, Management Representative
3. Mr. Atul Shah, Industrial Expert
4. Mr. P. K. Jadia, Member from Local Society
5. Dr. Jigna Machhi, IQAC Coordinator
6. Dr. Alpana Sharma, Member
7. Mr. Vishwas Khare, Member
8. Mr. Kailas Bodke, Member
9. Mr. Pravin Chaudhari, Member
10. Ms. Sheetal Desai, Administration Office
11. Ms. Juhi Naik, Alumini
12. Ms. Sonali Kale, Student Representative

IQAC Coordinator and briefed the committee members about the agenda.

The outcome of the meeting:

- ❑ The preparation of NAAC Peer Team Visit was reviewed.
- ❑ The preparation & schedule of the NAAC Peer Team visit was discussed and planned accordingly. The committees to be formed for the various tasks.
- ❑ The final power point presentations of various departments including IQAC should be prepared for NAAC Peer Team Visit.

❑ The vote of thanks was proposed by the coordinator

1. Dr. Rajeev Singh, Chairperson
2. Shree. Ajit Deshpande, Management Representative
3. Mr. Atul Shah, Industrial Expert
4. Mr. P. K. Jadia, Member from Local Society
5. Dr. Jigna Machhi, IQAC Coordinator
6. Dr. Alpana Sharma, Member
7. Mr. Vishwas Khare, Member
8. Mr. Kailas Bodke, Member
9. Mr. Pravin Chaudhari, Member
10. Ms. Sheetal Desai, Administration Office
11. Ms. Juhi Naik, Alumini
12. Ms. Sonali Kale, Student Representative



[Signature]
Principal
S.S.R. College of
Arts, Commerce & Science
Silvassa (D&NH)



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Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting (2019-20)

11th Jan 2020

Venue: Conference hall of SSR College of ACS Building

Date: 11th Jan 2020

Time: 11:00 am - 12:30 noon

Agenda of the Meeting:

1. Appreciation of the whole SSR team for successfully completing the NAAC process
2. To work on the weak points suggested by NAAC peer team.
3. To plan out the forthcoming recruitment process for new faculties and getting approval for the existing ones.
4. Planning of university theory and practical exam as per the schedule provided by SPPU.
5. Any other relevant issues made by the IQAC members

Members Present:

1. Dr. Rajeev Singh, Chairperson
2. Shree. Ajit Deshpande, Management Representative
3. Mr. Atul Shah, Industrial Expert
4. Mr. P. K. Jadia, Member from Local Society
5. Dr. Jigna Machhi, IQAC Coordinator
6. Dr. Alpana Sharma, Member
7. Mr. Vishwas Khare, Member
8. Mr. Kailas Bodke, Member
9. Mr. Pravin Chaudhari, Member
10. Ms. Sheetal Desai, Administration Office
11. Ms. Juhi Naik, Alumini

12. Ms. Sonali Kale, Student Representative

IQAC Coordinator welcomed all members and briefed the committee members about the agenda.

The outcome of the meeting:

- ☑ The Principal sir has appreciated the whole SSR team for successfully completing the NAAC process.
- ☑ To work on the weak points suggested by the NAAC peer team.
- ☑ To plan out the forthcoming recruitment process for new faculties and getting approval for the existing ones.
- ☑ Planning of university theory and practical exam as per the schedule provided by SPPU.

The vote of thanks was proposed by the coordinator

1. Dr. Rajeev Singh, Chairperson
2. Shree. Ajit Deshpande, Management Representative
3. Mr. Atul Shah, Industrial Expert
4. Mr. P. K. Jadia, Member from Local Society
5. Dr. Jigna Machhi, IQAC Coordinator
6. Dr. Alpana Sharma, Member
7. Mr. Vishwas Khare, Member
8. Mr. Kailas Bodke, Member
9. Mr. Pravin Chaudhari, Member
10. Ms. Sheetal Desai, Administration Office
11. Ms. Juhi Naik, Alumini
12. Ms. Sonali Kale, Student Representative



[Signature]
Principal
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Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting (2019-20)

17th March 2020

Venue: Conference hall of SSR College of ACS Building

Date: 17th March 2020

Time: 11:00 am - 12:30 noon

Agenda of the Meeting:

1. To discuss the further action to be taken due to the announcement by the university for withholding all the ongoing practical exams and declaring suspension of working in all the institutions due to increase in COVID -19 cases.
2. Any other relevant issues made by the IQAC members

Members Present:

13. Dr. Rajeev Singh, Chairperson
14. Shree. Ajit Deshpande, Management Representative
15. Mr. Atul Shah, Industrial Expert
16. Mr. P. K. Jadia, Member from Local Society
17. Dr. Jigna Machhi, IQAC Coordinator
18. Dr. Alpana Sharma, Member
19. Mr. Vishwas Khare, Member
20. Mr. Kailas Bodke, Member
21. Mr. Pravin Chaudhari, Member
22. Ms. Sheetal Desai, Administration Office
23. Ms. Juhi Naik, Alumini
24. Ms. Sonali Kale, Student Representative

IQAC Coordinator welcomed all members and briefed the committee members about the agenda.

The outcome of the meeting:

- ⑦ It was decided to carry on the online classes for the students, so that they do not suffer. The classes to be taken through online Platform and revision of their studies to be done during the lockdown period.
- ⑦ As and when required the communication through online medium to be carried out.
- ⑦ To take safety measures during the surge of Covid-19 pandemic.

The vote of thanks was proposed by the coordinator

1. Dr. Rajeev Singh, Chairperson
2. Shree. Ajit Deshpande, Management Representative
3. Mr. Atul Shah, Industrial Expert
4. Mr. P. K. Jadia, Member from Local Society
5. Dr. Jigna Machhi, IQAC Coordinator
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7. Mr. Vishwas Khare, Member
8. Mr. Kailas Bodke, Member
9. Mr. Pravin Chaudhari, Member
10. Ms. Sheetal Desai, Administration Office
11. Ms. Juhi Naik, Alumini
12. Ms. Sonali Kale, Student Representative

