



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	SSR COLLEGE OF ARTS, COMMERCE AND SCIENCE
Name of the head of the Institution	Rajeev Gajendra Pal Singh
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0260-2681103
Mobile no.	9826143863
Registered Email	principal@ssracs.edu.in
Alternate Email	principalssracs@gmail.com
Address	SSR Campus, Sayli Road, Silvassa, Dadra and Nagar Haveli
City/Town	Silvassa
State/UT	Dadra And Nagar Haveli
Pincode	396230

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr. Jigna Kashinath Machhi
Phone no/Alternate Phone no.	02602681103
Mobile no.	9974193293
Registered Email	jigna.machhi@gmail.com
Alternate Email	iqac@ssracs.edu.in

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	_https://ssracs.edu.in/self-assessment-report/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://ssracs.edu.in/wp-content/uploads/2021/10/ACADEMIC-CALENDAR-1.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.52	2020	14-Feb-2020	13-Feb-2025

6. Date of Establishment of IQAC	05-Jul-2016
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
National e-seminar on IPR	08-Mar-2019	97

and Research ethics	1	
An Orientation Program on Research and Publication on 4th March 2020	03-Apr-2020 1	95
Benefits of Immunity Booster Kadha or Herbal Tea	15-May-2020 1	55
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Initiatives for promoting research 2. Technology Enabled Teaching Learning 3.Improvement in the college website for interaction and learning 4. National eseminar on IPR and Research ethics 5. An Orientation Program on Research and Publication on 4th March 2020 6. Benefits of Immunity Booster Kadha or Herbal Tea

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To conduct regular IQAC meetings	Four IQAC meetings were conducted on following dates: 1. 8/06/2019 2. 16/11/2019 3. 11/01/2020 4. 17/03/2020
To Promote Technology Enabled Teaching-Learning	The Management of SSR College has put in concerted efforts to furnish the classrooms with computer system, LCD projectors and Internet connection in order to make the teaching-learning technology enabled and meaningful. Increase in the number of ICT enabled classrooms, and Wi-Fi campus have promoted extensive use of E-learning resources for innovative teaching.
To take initiatives for promoting research for teaching staff	The college has made efforts to promote research among students and staff members. Motivation is provided to the faculty to register for Ph.D. Research facilities like chemicals, free Internet, INFLIBNET, DEL NET, research journals also provided for research. For participation in various seminars/workshops/conferences etc at the regional /state level / national level, a flexible time table is provided. Eminent resource persons are invited to conduct workshops/seminars/guest lectures on topics of research interest. Research culture among the students and staff members is cultivated.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	29-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	We use VRIDDHI software version 2.0 Our Software platform is 100 portable and

secured database from any unauthorized access. The system carries various modules sections and all modules are integrated. We use the system for the single point data entry and multilingual OPAC for Library. o Users can define each Fee Head name type of Fee head. o Merit List beforeAdmission o Merit List AfterAdmission o Cancelled Admission Register o Admission Fee Receipt Printing o Pending Fee Receipt Printing o Pay Slip Printing o Examination Fee Receipt Printing o Fine Dues Receipt Printing o Receipt Payment Voucher Printing o Day Book for Cashier Receipt o Deposit Receipt o Miscellaneous Receipt o Work Load Calculation as on 1st Oct o Student Fee Ledger (Khatawani) o Periodical Bank Summary Report o Deposit Register o Pending Fee Register o Refund Register o Roll Call Register o Fee Cast Category wise registers o Eligibility List Examination Register o Students General Register o Admission Status Report o Student Continuation Report Progress Report o Student's ID Card with Barcode o Important Documents Printing Post and PreExamination System o Examination Summary o Block Wise Seating Arrangement Slip o Exam Fee Register o Qualified Class/Exam Toper List o Junior Supervisor Report Examination Hall Ticket Printing o Subject wise Exam Summary o Printing of Statement of Mark o Examination Performance Report o Report of the Students not Applied for the Examination Salary Calculation o Pay sheet Preparation o Manual Pay sheet Data Entry Mode o Advance Pay slip o Bank Advice (E Format) o Bank Advice with Deduction Summary o Pro Forma 2 o Pro Forma 5 o P.F. Statement o L.I.C. Statement o NonGovernment Deduction Statement o Income Tax Calculator Accessioning of Library Book Periodical o Book Circulation using Barcode o Book Reservation o Application of Fine o Purchase order Generation o Register of Book Send For Binding o Register of Books received from Binder o Year Wise Library Material Summary Register o Issue Register o Membership Register o Library Material Reservation register o Library Fine Register o Material Due Register o Library Books Issue History o Library Member History o Student's Id

Card Printing o All types of Book
 Accession Registers o Year Wise
 Purchase Registers o Write off Register
 Digital Library Accounts and Financial
 Books o Voucher Entry o Cash Book o
 Bank Book o Receipt and Payment Account
 o Ledger Extract of an Account o Bank
 Reconciliation o Trial Balance o Income
 and Expenditure Account o Balance Sheet
 Hostel Management o Hostel Admission o
 Hostel Admission Fee register o Hostel
 Deposit Register o Daily Statistical
 Report of a Hostel o Room Wise
 occupancy Report o Hostel Wise
 Occupancy Report o Hostel Fee Pending
 Register o Hostel Leave and Attendance
 Register Integration with Tally
 software

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

SSR College of Arts, Commerce and Science, Silvassa, DNH is affiliated to Savitribai Phule Pune University, Pune. The curriculum for different courses and subjects taught under different Programmes are set by the University. The college operates UG and PG Programmes keeping in mind the objective of making the students employable through holistic education. In addition, the teachers of the College regularly attend different workshops, seminars, Faculty Development Programs, Orientation Programs and Refresher Courses to enrich course and content knowledge. To make the content more reachable, field visits, industrial visits, seminars, and guest lectures are organized by the institute. Our faculties are committed to use teaching aids whenever necessary to make the teaching most effective and comprehensive for the students so that they can easily understand. The curriculum is intimated by the University to the College through regular circulars and the University website. College is undergoing CBCS pattern from the year 2019-2020 for the first year of all the programs. The College has also put up the entire syllabus and curriculum on its website. The Time-Table Committee of the College designs a master time-table that distributes subject classes and practical classes in a manner that makes teaching and learning efficient and rich. The hostel facilities are provided to girls and boys in the campus to save travelling time which can be utilized for study. The timetable was implemented for the smooth conduction of lectures as well the academic activities. Every Department holds monthly meetings to assess the covered curriculum and discuss the difficulties the students and teachers may be facing in the classes. Detailed reports of these meetings were sent to the Principal. The feedback collected at the end of semester. Each class has a class representative and it was his or her duty to report to the Teacher-In-Charge in case of problems and difficulties being faced in the teaching-learning process. During the lockdown and at the end of second semester for the academic year 2019-2020, the institution made sure that the faculty members were available to the students through the different digital modes like Zoom Meetings, Google Meet and Google Classroom for the regular classes and doubt clearing sessions. Institute owns the official Google Meet to conduct error

free online lectures. There was a continuous flow of knowledge through Google classroom for providing study materials, creating quizzes and giving assignments through different e-modes. The assessment of students' understanding was evaluated by conducting Class Tests and Assignments. Teachers' shared relevant E- content from N-list/ Infilbnet website, audio-video lectures from YouTube, online links accessing from home, NPTEL lectures and ICT initiatives by MHRD. The teachers had attended the guidelines, paper setting and evaluation meetings in the online mode during the lockdown period. The lockdown was not the barrier for teachers and learners of the institute. We have a semester system and we are bound to complete our syllabi within stipulated time so that the students can be prepared to face the examinations.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
-	-	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	(SEM 2) Value Added Course No.5 Value Education	15/06/2019
BCom	(SEM 1) Value Added Course No.1 Computerised Accounting	15/06/2019
BBA	(SEM 1) Add on SEC-Certificate course in Marketing Environment (8)	15/06/2019
BBA	(SEM 2) Add on SEC-Yoga and Meditation (I)	15/06/2019
BCA	BBA-CA (SEM 1) Add on Course-Principles of Programming and Algorithms (107)	15/06/2019
BCA	BBA-CA (SEM 2) Add on Course Advance C Programming (207)	15/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	-	07/05/2019
BBA	-	20/09/2019
BCA	BBA- CA -	20/09/2019
BSc	Computer Science	07/11/2019
BSc	Mathematics	07/10/2019
BSc	PHYSICS	07/11/2019

BSc	BOTANY	24/06/2019
BSc	CHEMISTRY	14/11/2019
BA	Functional English	26/08/2019
BA	Psychology	15/07/2019
BA	Political Science	27/06/2019
BA	Economics	24/06/2019
BSc	MICROBIOLOGY	19/08/2019
BSc	STATISTICS	20/06/2019
BSc	ELECTRONICS	07/12/2019
BSc	ZOOLOGY	24/06/2019
BA	History	27/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate course in Marketing environment (FYBBA-Sem 1)	Nil	84
Yoga and Meditation (FYBBA -Sem 2)	Nil	83
Programming Principles and Algorithm (PPA) (FYBBA-CA Sem1)	20/09/2019	83
Advance C (FYBBA-CA Sem-2)	Nil	83
Computerised Accounting (FYB.Com-Sem 1)	28/08/2019	263
Value Education (F.Y.B.Com-Sem 2)	28/08/2019	263
Human Rights (M. Com Part-I)	Nil	60
Introduction to cyber security (M. Com Part-I-II)	Nil	60
Human Rights (M. Sc Part-I)	Nil	24
Introduction to cyber security (M.Sc Part-I-II)	Nil	24
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field
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		Projects / Internships
MSc	Chemistry(Part 2)	7
MCom	M.Com (Part-2)	59
BBA	TYBBA (Sem VI)	68
BSc	T.Y B.Sc-Physics	7
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The institute aims to offer the best possible environment and learning experience to encourage students to perform to their full potential for academic achievement. Students, teachers, parents and alumni play an important role in the evaluation, development and enhancement of the quality of this institute's academic and life learning experience. Feedback from students, teachers, parents and alumni helps the college to evaluate its service policies and make changes as per stakeholders' requirements. The Feedback Process has put an emphasis on the need for involvement of students in the quality assurance of higher education. Student involvement requires that students should act as a collaborators in, rather than merely passive receivers of, teaching and learning process. The feedback was taken from the students by the Feedback Committee on curriculum, teaching and infrastructure and other facilities. The feedback includes the information on pedagogy, discipline and teaching ethics. It also includes views on infrastructure like college canteen, laboratory facilities, hostel facilities and sports facilities. The feedback was analysed with the help of statistical tools and graphs. The feedback reports were shared with the teachers and also discussed in separate meetings with the IQAC and Principal. Feedback forms/formats were designed for the stakeholders this includes faculty feedback, alumni feedback, student feedback, etc. Faculty feedback from the students for the respective course is taken on various teaching and learning aspects and it was analysed by the authorities and corrective measures, if any, were informed to the respective faculties for further improvements. Feedback about the infrastructural facilities was taken from the students for improving the infrastructural facilities, if any. The feedback obtained is analysed for further improvement. Feedbacks from faculties were also taken for their suggestions in reference to curriculum. Our faculties are always available to resolve some timely feedback. Institute conducts the exercise of student feedback every year. We have a system of taking feedback from students on infrastructure and also subject wise teachers. This feedback measures different parameters as attached in the report, for example, Expression, Teaching methodology etc. The feedback taken from students in order to analyse the course level, teaching methodology and implement as per our requirement. Also, feedback was taken from experts and external on the quality of our students. Based on the faculty feedback the probationers and regular faculty are counseled for the lacunae. Based on the feedback and suggestions</p>

received we take corrective actions to complete the loop. From the collected feedback forms we are able to make out whether the proper teaching learning process is in place. Also, this process enables the institute to improve in the areas where ever necessary. The feedback is a key tool which triggers continuous improvement in the quality of education. Based on the received feedback and suggestions, the institute takes corrective actions to complete the loop. All the stakeholders' collected and analyzed feedback data for the year 2019-20 is attached herewith the report for ready reference.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Organic Chemistry	24	72	24
MCom	Business Administration	60	84	60
BSc	Computer Science	80	57	51
BSc	Science	132	249	129
BBA	Business Administration	88	129	87
BBA	Computer Application	88	159	87
BCom	Commerce	264	398	263
BA	Arts	120	127	113

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1920	167	42	1	16

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
59	59	28	19	Null	9

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

As and when the new academic year starts, new students get admission in First year course Induction Program is organized to make students aware with academics and curriculum. Induction program is addressed by Principal sir where all new students are oriented about institute's infrastructure facilities, teaching learning methodologies, opportunities for participating in co-curricular and extracurricular activities and training. Mentor mentee system is also applicable to the 2nd and 3rd year students. Knowing the students' problems are of utmost importance to take measures and build up strategic decisions and making changes in the academic and administrative work. Keeping this in mind the college initiated the following mentoring scheme. The mentor focuses on achieving learning goals for the mentees by a continuous two-way communication with them and inculcating a sense of honesty, hard work and dedication towards overall development of the mentees All the students get academic and personal guidance from the concerned Mentors and Heads of the Department. Various guidance services like professional counselling, mentoring, academic advice is provided by the institute to students for their academic progress and career growth. College has student counselling cell which comprises of faculty members as batch counsellors. The students are randomly divided into groups. A small group of students make it an ease for the counsellors to maintain proper contact and attention on the students. The counsellors help the students in solving problems of the students in academics, career advancement, campus/hostel, personal issues etc. Counselling record is maintained by each faculty member. Counselling forms are maintained by the mentors, which includes – • Personal Information • Previous Academic Record • Academic Performance • Competitive Examination Details • Details of Internship and Industrial training • Scholarships/awards received • Co-Curricular and Extra Curricular activities. • Discussions, progress records. • Feedback forms The mentors meet the students intermittently as and when needed and monitor their performance and activities by conducting various activities and evaluation programmes like group discussions, oral conversations, test etc. The SWOT analysis of the students is carried out by the mentors and the students are made aware of their strengths and weaknesses by giving a proper feedback. The students are also guided on professional and career advancement. Mentors monitor attendance and performance of each student several times in a semester and identifies irregular and academically weak students. Further steps are taken to identify the weaknesses of those students and steps are followed to improve their performance. Mentor conducts one to one meeting with such students and motivates them to improve their performance. The progress and observations are conveyed to the students to make them aware about their progress.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2087	59	1 : 35

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
69	59	10	5	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Rajeev Singh	Principal	Best Principal Award
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end
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				examination
BSc	3	2nd Semester	Nill	24/07/2020
BSc	3	1st Semester	28/11/2019	25/01/2020
BCom	2	2nd Semester	Nill	11/08/2020
BA	1	2nd Year	Nill	31/07/2020
BA	1	2nd Semester	Nill	31/07/2020
BA	1	1st Semester	23/11/2019	25/01/2020
BA	1	3rd Year	31/10/2020	12/11/2020
BCom	2	1st Semester	28/11/2019	25/01/2020
BCom	2	2nd Year	Nill	30/07/2020
BCom	2	3rd Year	24/10/2020	12/11/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institute has set up various different committees for different curricular activities to be carried out in the academic year. The Discipline committee and Grievance cell adhere the discipline of the college campus and solves issues of students related to harassment. Apart from this the institute has appointed a senior and experienced faculty member as the College Examination Officer who guides the junior supervisors regarding supervision duty. In turn these supervisors guide students to follow rules and regulations as per University rules and regulations. In count to the university exam, college conducts internal exam half yearly to assess the knowledge of the students and make them familiar to the university exam pattern and in continuation college even conducts Parent Teacher Meeting to bridge the gap between students' teachers and parents. First year exam coordinator appointed for managing FY exam related work. The coordinators duty is to look after the smooth functioning of the exam according to the new terms of CBCS pattern and apart from that to look after name correction in the admit card and marksheets. Each department conducts class test, open book test, assignment, role play, group discussions, e-content development activities and projects at individual subject level and submission of assignment at regular intervals. Seminars and workshops are carried out for the student for their continues evaluation in performance. Those students who are very irregular in attending college are intimated by sending letter to their parents and calling them for the counseling session of the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the commencement of the academic year the Academic Calendar is been provided by the SPPU and in accordance to it the departmental heads prepare the academic calendar under the guidance of Principal, Vice Principal to conduct the curricular and non-curricular activities in the college. The activities conducted before starting of every semester are as follows: - • Meeting of faculty members to decide the subject allocation and discussion of changes in syllabus. On the basis of this the work load is distributed. • According to the above discussion the teaching plan and various activities like guest lectures, seminars, workshops, science ensemble, art fest, industrial visits, conference and study tours are decided. • E-learning activities are decided for the upliftment of the students using various ICT tools. • Apart from these even non-curricular activities like NSS, sports, vision, cultural activities, days, fresher's party and farewell are finalized for the progress of students in leadership skills, team integrity and coordination skills. • Display of formative and summative assessment and evaluation / examination dates and

result dates are mentioned • Educator development programme is mentioned with holiday dates in the calendar. • Each faculty member decides activities related to the subject allotted to them and are mentioned in the academic calendar. • The dates regarding starting of the semester and end of semester is mentioned.

- Syllabus submission report has to be submitted at the given date in the academic calendar. letters

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://ssracs.edu.in/wp-content/uploads/2021/10/POPSOCO.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
8	MSc	Organic Chemistry	59	58	98.31
7	MCom	Business Administration	24	24	100
6	BBA	Computer Application	54	52	96.30
5	BBA	Business Administration	71	71	100
4	BSc	Computer Science	30	29	96.67
3	BSc	Science	99	96	96.97
2	BCom	Commerce	220	220	100
1	BA	Arts	58	57	98.28

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://ssracs.edu.in/wp-content/uploads/2021/10/Students-Satisfaction-Survey-2019-20-Report.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights	IQAC	03/08/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Adarsh Vidya Saraswati Best Principal National Award	Dr Rajeev Singh	Global Management Council, Glacial Research Foundation	21/01/2019	Best Principal Award

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Educational Visit for Poor Children	Educational Visit for Poor Children	Robin Hood Army	Educational Visit for Poor Children	Visit	25/01/2020

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
	1	

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
English	1
Commerce	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	1	0.3
International	Political Science	1	7.36
International	Political Science	1	7.36
International	Political Science	1	6.3
International	Political Science	1	6.3
International	English	1	6.3
International	Psychology	1	7.1
International	Psychology	1	5.7
International	Psychology	1	5.9

International	Psychology	1	3.72
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Electronics	1
Chemistry	2
Library	1
English	1
Commerce Management	5
Psychology	3
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Pyrano Fused Coumarins: an Exclusive Synthesis from Simple Micheal Addition of 4-Hydroxy Coumarin to α, β -unsaturated Carbonyl Compound and screening of MCF-7 Cell Viability by MTT Assay	Jigar Patel	International Journal of Solid State Technology	2019	0.1	SSR College of Arts, Commerce and Science	Nil
HPTLC screening for Flavonoids content in leaf extracts of Syzygium cumini	Sopan N. Kharat, Nida Ansari, Vijay D. Mendhulkar	Research J. Pharm. and Tech	2020	0.23	SSR College of Arts, Commerce and Science	Nil

(Linn.) and its Antimicrobial activity					
View File					

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
HPTLC screening for Flavonoids content in leaf extracts of Syzygium cumini (Linn.) and its Antimicrobial activity	Sopan N. Kharat, Nida Ansari, Vijay D. Mendhulkar	Research J. Pharm. and Tech	2020	46	Nil	SSR College of Arts, Commerce and Science
Pyrano Fused Coumarins: an Exclusive Synthesis from Simple Micheal Addition of 4-Hydroxy Coumarin to ?,? - unsaturated Carbonyl Compound and screening of MCF-7 Cell Viability by MTT Assay	Jigar Patel	International Journal of Solid State Technology	2019	25	Nil	SSR College of Arts, Commerce and Science
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	29	186	Nil	Nil
Resource	1	3	Nil	Nil

persons				
Presented papers	Nil	1	Nil	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Quiz Competition on International Human Rights Day	Department of Political Science, SSR College of Arts, Commerce and Science.	1	403
Quiz Competition on Gandhi Jayanti	Department of Political Science, SSR College of Arts, Commerce and Science.	1	352
National Level Poster Competition on Constitution Day	Department of Political Science, SSR College of Arts, Commerce and Science.	1	41
Awareness through Cultural activities and group discussions	NSS	4	69
Beautifications and ground leveling of Primary School, Parsipada , Randha	NSS	4	69
Helping Hand for House Construction	NSS	4	69
Beautifications and ground leveling of Temple and Primary Health Center ,Bonta	NSS	4	69
Survey of Randha Village	NSS	4	69
Water Pipeline Work	NSS	4	69
Plantation Programme	NSS	4	69

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Prevalence of Sickle Cell Anemia	Excellent Work Done by Students	Directorate of Medical Health Service, Shree Vinoba Bhave Civil Hospital, UT of Dadra Nagar Haveli	94
Drug Abuse Illicit trafficking Program	Excellent Work Done by Students	Directorate of Medical Health Service, Shree Vinoba Bhave Civil Hospital, UT of Dadra Nagar Haveli	42
Dengue Prevention	Excellent Work Done by Students	Directorate of Medical Health Service, Shree Vinoba Bhave Civil Hospital, UT of Dadra Nagar Haveli	78
AIIDS Awareness	Excellent Work Done by Students	Directorate of Medical Health Service, Shree Vinoba Bhave Civil Hospital, UT of Dadra Nagar Haveli	62

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AIIDS Awareness	Directorate of Medical Health Service, Shree Vinoba Bhave Civil Hospital, UT of Dadra Nagar Haveli	Session on AIIDS Awareness	5	62
Dengue Prevention	Directorate of Medical Health Service, Shree Vinoba Bhave Civil Hospital, UT of Dadra Nagar Haveli	Cleanliness Drive for Dengue Prevention	5	78
Drug Abuse Illicit trafficking Program	Directorate of Medical Health Service, Shree Vinoba Bhave Civil	Session on Drug Abuse Illicit trafficking	5	42

	Hospital, UT of Dadra Nagar Haveli			
Prevalence of Sickle Cell Anemia	Directorate of Medical Health Service, Shree Vinoba Bhave Civil Hospital, UT of Dadra Nagar Haveli	Sickle Cell Anemia Camp	5	94
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Mr. Ashish Walale (Department of Mathematics) shared expertise in the topic Co-ordinate Geometry of Remedial Mathematics course of SEM-I, First Year B. Pharmacy student	20	SSR College of Pharmacy, Silvassa	6
Mr. Vishwas Khare (Department of Mathematics) shared expertise in the topic Matrix Determinant from Remedial Mathematics course of SEM-I, First Year B. Pharmacy student	20	SSR College of Pharmacy, Silvassa	6
Ms. Varsha Rajput (Department of Mathematics) shared expertise in the topic Partial Fraction, Rational Fraction and Functions of Remedial Mathematics course of SEM-I, First Year B. Pharmacy student	20	SSR College of Pharmacy, Silvassa	6
Ms. Mamta Solanki (Department of Mathematics) shared expertise in the	20	SSR College of Pharmacy, Silvassa	6

<p>topic Differentiation of Remedial Mathematics course of SEM-I, First Year B. Pharmacy student</p>			
<p>Mr. Vishal Khare (Department of Mathematics) shared expertise in the topic Logarithms of Remedial Mathematics course of SEM-I, First Year B. Pharmacy student</p>	20	SSR College of Pharmacy, Silvassa	6
<p>Mr. Vipul Chaudhary (Department of Physics) shared expertise in the Additional Pedagogy Course of S.Y.B.Ed. with SSR Institute of Education, Silvassa during the period July 01, 2019 to March 31, 2020.</p>	50	SSR College of Education, Silvassa	275
<p>Dr. Anita Kailas Sanap (Department of Chemistry) shared expertise in the Additional Pedagogy Course of S.Y.B.Ed. with SSR Institute of Education, Silvassa during the period July 01, 2019 to March 31, 2020.</p>	50	SSR College of Education, Silvassa	275
<p>Dr. Kailas Nivrutti Bodke (Department of English) shared expertise in the English language for foundation course of First year MBBS with NAMO Medical Education Research Institute, Silvassa during the period August 17, 2019 to August 31,</p>	150	NAMO Medical Education Research Institute, Silvassa	15

2019			
Mr. Rushikesh Rajendra Waghchoure (Physical Director) conducted lectures, practicals Examination of the Course-112 (Physical Education) for F.Y. B.Ed students of SSR College of Education, Silvassa during the period November 15, 2019 to March 13, 20	50	SSR College of Education, Silvassa	120
Mr. Rushikesh Rajendra Waghchoure (Physical Director) provided expert support in the inter class competition SPOTAL@IMR 2020 organised by SSR Institute of Management and Research, Silvassa on January 25, 2020.	100	SSR Institute of Management and Research, Silvassa	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Student Internship	Student internship at All Time Plastic Private Limited, Silvassa	All Time Plastic Pvt. Ltd., Survey No: 190/1/1/2, 190/1/2, 190/1/3, Gandigram, Dokmardi Kilvani Road, Village - Amla, Silvassa - 396230.	01/11/2019	18/01/2020	Ms. Raval Shivanibahen Jayeshkumar (M.Com. Student)

		Contact Number: 91 7573025465			
Visit to Research Institute	Visit to National Institute of Oceanography , Regional Centre, Mumbai, Maharashtra	CSIR- National Institute of Oceanography , Regional Centre, Mumbai, Maharashtra, Contact Number: 91 2226359605	26/06/2019	26/06/2019	1) T.Y.B.Sc. Zoology (18 students). 2) T.Y.B.Sc. Microbiology (18 students). 3) Botany (8 students). 4) Teachers (Dr. Swati Desai, Mr. Mahesh Khairnar, Dr. Atul Babar, Dr. Swati Kamthan, Dr. Sopan Kharat)
Student Internship	Student internship at Exemed Ph armaceutical s, Vapi, Gujarat	Exemed Pha rmaceuticals , Plot No. 133/1 133/2, Silvasa Road, GIDC, Vapi, Gujarat 396195. Contact number: 0260 661 7700	15/06/2019	01/07/2019	1) Ms. Sumariya Shaikh (M.Sc. Student). 2) Shehza Pathan (M.Sc. Student)
Student Internship	Student internship at Pharma Chem Industries Private Limited, Vapi, Gujarat	Pharma Chem Industries Private Limited, Plot No. 303/8-G, Phase II, G.I.D.C, Vapi, Gujarat 396195. Contact number: 91 260-2431548	12/06/2019	27/06/2019	1). Ms. Nuzba Siddique Faiyaz (M.Sc. Student). 2) Ms. Monika A Singh (M.Sc. Student)
Student Internship	Student internship at Choksi Laboratories Limited,	Choksi Laboratories Limited, 32, Vibrant Business	10/06/2019	25/06/2019	Ms. Patel Palak D. (M.Sc. Student)

	Vapi, Gujarat	Park, Vapi, Gujarat 396195. Contact number: 0260 243 3488			
Student Internship	Student internship at Hertz Chemicals Private Limited, Daman	Hertz Chemicals Private Limited, 86, Silver Industrial Estate, Bhimpore, Daman 396210. Contact number: 91 260 2220989 / 91 260 2220324	10/06/2019	24/06/2019	1) Ms. Ayushi Pathak (M.Sc. Student). 2) Ms. Sonali U Kale (M.Sc. Student)
Student Internship	Student internship at Exemed Ph armaceutical s, Vapi, Gujarat	Exemed Pha rmaceuticals , Plot No. 133/1 133/2, Silvasa Road, GIDC, Vapi, Gujarat 396195. Contact number: 0260 661 7700	18/06/2019	24/06/2019	1) Ms. Brinjal Patel (M.Sc. Student). 2) Twinkal Kushwaha (M.Sc. Student)
Student Internship	Student internship at Ipca Laboratories Private Limited, Silvassa	Ipca Laboratories Pvt. Ltd, Plot No. 255/1, Village - Athal, Silvassa, Dadra Nagar Haveli, 396230. Contact number: 91 0260 6164200 / 246 / 355	05/06/2019	15/06/2019	Ms. Stuti Valand (M.Sc. Student)
Student Internship	Student internship at Jay Chemicals, Vapi, Gujarat	Jay Chemicals, Plot No. 137-138, Off Silvassa Road, Phase- II, GIDC, Vapi,	04/06/2019	30/06/2019	1) Ms. Stuti Rajesh Mishra (M.Sc. Student). 2) Ms. Akanksha A. Gujar (M.Sc.

		Gujarat 396 195. Contact number: 91 93244 20749 / 91 260 2431 724			Student).
Student Internship	Student Internship at Wildlife Institute of India, Dehradun, Uttarakhand	CAMPA Dugong project, Endangered Species Recovery Programme, Wildlife Institute of India, Ministry of Environment, Forest and Climate Change, Government of India, Chandrabani, Dehadun 248001 Uttarakhand. Contact Number- 91 8192086499	15/05/2019	15/06/2019	Mr. Afridi Shaikh (T.Y.B.Sc. Zoology Student)
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6.5	5.73

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased	Newly Added

during the year (rs. in lakhs)	
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Vridhhi Software	Fully	2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3132	433220	Nil	Nil	3132	433220
Reference Books	3459	1818086	235	224454	3694	2042540
e-Books	Nil	Nil	164300	35400	164300	35400
Journals	39	33661	37	34630	76	68291
Digital Database	Nil	Nil	1	Nil	1	Nil
Library Automation	1	80000	1	11800	2	91800
Others (specify)	504	18700	Nil	Nil	504	18700

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Alpana Sharma	Preamble of Indian Constitution	Google Classroom	30/06/2020
VIRALI PATEL	ELEMENTS OF COMPANY LAW	GOOGLE CLASSROOM	12/01/2020
Asst. Prof. Nalini Patel	BANKING FINANCE I - II	Google Classroom	10/01/2020
Mr. Vaibhav Karbhari Jadhav	Henry Fayol's Contribution to Management	Google Classroom	12/02/2020

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	96	2	30	10	3	8	21	30	0
Added	60	0	0	0	0	4	0	0	0
Total	156	2	30	10	3	12	21	30	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
screenomatic screen recorder,camtasian 9 windows based software, videoscribe, cinema fv- 5 lite, power director,02 Laptops,web cam	https://youtu.be/bhva4afSgIw
screenomatic screen recorder,camtasian 9 windows based software, videoscribe, cinema fv- 5 lite, power director,02 Laptops,web cam	https://www.youtube.com/watch?v=t3B8Dv9x2GU
screenomatic screen recorder,camtasian 9 windows based software, videoscribe, cinema fv- 5 lite, power director,02 Laptops,web cam	https://www.youtube.com/watch?v=-vtCOEdVOHQ

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
17.18	16.49	7.12	6.64

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Building infrastructure • There is a Maintenance committee to look after the maintenance, repair and constructional work related to the building. Construction, repair and maintenance of the building and physical infrastructure like water, power supply and gas is looked after by this committee. All work is done through tender system as per standard norms. • During all maintenance and up gradation work related to civil and electrical a supervisor is assigned by the college authority to verify the work done by the contractors. • Separate committee for the discipline, decorum and development and maintenance of campus. • Maintenance of toilets and service areas are done by the cleaning staff. Computer IT infrastructure • Maintains Dead Stock Register regularly to keep account of the equipment and infrastructure, like computers, printers, etc. • Maintenance and up gradation is looked after by

computer maintenance team(Lab Assistants) from time to time. • For the regular maintenance of computers installed in Office, Library, B.C.A. Lab., Computer, science labs, library and department the help of outside agency is taken whenever necessary. • Annual Maintenance Contracts (AMC) for Vridhhi software used in different departments is renewed regularly to ensure their good service. • CCTV cameras are installed inside the building and outside the building for the vigilant supervision and safety purpose. Laboratory Equipment's/ Machineries • Gas connection pipe line is checked regularly for any leakage by staff (teaching non teaching) or by any able technician (outsourcer). • Maintains stock register and Dead Stock Register by laboratory for keeping a list of chemicals, glassware and any other instruments used in the laboratory. • The laboratory equipment is maintained at the departmental level by the staff or through hired technicians. Furniture's/ related items • There is staff to look after the maintenance and repair work of furniture and fixtures and other physical infrastructure. • To upkeep of classroom duties are allotted to non-teaching staff (i.e. Peons) keeping and maintenance of the furniture college is done by the college carpenter team. Fire Safety Unit: • Each floor and the surrounding premises of the college is installed with adequate fire safety devices, especially in the Laboratories which is high risk area. Hostels • College has one Boys' Hostel and one Girls' hostel. To upkeep all facilities and cleanliness of environment in girl's hostel and boys hostel, through Hostel Monitoring Committee. Bio-metric Machine • We have the facilities of Bio-metric Machine to maintain the arrival and departure of faculty members and remained staff. Library • Library staff and Library committee of the college are engaged in the maintenance of the reading room and stock verification of library books. Vending Machine for sanitary napkin • The help of civil hospital is taken for the regular maintenance of the 'Vending Machine' provided for the female students and staff. Free bus service • Free bus service for the students and staff within Silvassa. Buses maintained properly. Canteen • For good and nutritious food college has canteen facility and recreation area which is neat

<https://ssracs.edu.in/wp-content/uploads/2021/08/Maintenance-Policy.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Post Metric Scholarship Scheme	2	42100
b) International	NIL	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Lecture for TYBCOM	02/05/2020	174	CMA. Vipin Mishra
Remedial Lecture	20/02/2020	116	Ms. Mohini

for SYBCOM - LAW			Khandelwal
Menstrual Health Hygiene for female Counselling Monitoring	04/02/2020	141	Red Revolution Drive
Soft Skill Development	12/10/2019	160	Ignite Soft Skills Training Center, Auangabad
Yoga Medication	21/06/2019	155	Prof. Rushikesh Waghchaure
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Guidance For Professional Courses B.Com BBA	178	178	Nil	Nil
2019	NET Exam Guidance	38	38	1	Nil
2019	One to One Counselling Session - Career Guidance	Nil	544	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
ICICI	13	1	Enjoy IT Solutions	7	1
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of	Programme	Department	Name of	Name of
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	students enrolling into higher education	graduated from	graduated from	institution joined	programme admitted to
2019	10	B.Com	COMMERCE	SSR COLLEGE OF INSTITUTE AND MANAGEMENT	MBA
2019	15	BBA	MANAGEMENT	SSR COLLEGE OF INSTITUTE AND MANAGEMENT	MBA
2019	1	BBA(CA)	COMPUTER APPLICATION	SSR COLLEGE OF INSTITUTE AND MANAGEMENT	MBA
2019	2	BA	ARTS	SSR COLLEGE OF INSTITUTE AND MANAGEMENT	MBA
2019	1	B.Sc	SCIENCE	SSR COLLEGE OF INSTITUTE AND MANAGEMENT	MBA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
TABLE TENNIS	Institutional Level(Sports)	16
DISCUSS THROW	Institutional Level(Sports)	17
CRICKET	Institutional Level(Sports)	187
VOLLEYBAL	Institutional Level(Sports)	67
CHESS	Institutional Level(Sports)	17
MARATHON	Institutional Level(Sports)	209
BASKETBALL	Institutional	38

	Level(Sports)	
TUG OF WAR	Institutional Level(Sports)	122
CARROM	Institutional Level(Sports)	25
SHOTPUT	Institutional Level(Sports)	23
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	NATIONAL YOUTH FESTIVAL	National	Nil	1	NA	ANKIA SINGH
2020	NATIONAL YOUTH FESTIVAL	National	Nil	1	NA	YUKTA PRAJAPATI
2020	TUG OF WAR ASSOCIATION	National	1	Nil	TWAD&D/2019/06	BHARAT SHRESHTA
2020	TAEKWANDO	National	Nil	1	NA	KEDAR PATWARDHAN
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student association has elected office bearers comprising a chairman, sports coordinator, NSS coordinator, member students etc. and class representatives from first, second year, third year. There are elected positions for looking after extracurricular activities, and other cultural and academic events throughout the year besides students in other supporting positions. The selection of students council has been elected democratically. The Student Association is guided by principal sir and staff of the college. The chairman has general responsibility for coordinating the activities of the student council and overseeing the publicizing of the affairs of students body. He shall not have any voting privileges. role of faculty member is to maintain positive environment among council. Sports director responsible for administrative leadership to support students programme. The role of GS is very important in students council. His role is important for smooth conduction of events like sports, annual programme, cultural events, days and also have information regarding students problem related with college and education. The Student's Association enrich the cultural and corporate life of the college providing opportunities to students to expand their horizons. Students representing from NSS responsible for NSS activity related work. Students representing from cultural involve in all cultural activity and extracurricular activities. The various societies provide a platform for participation of students in Intra College as well as intercollege events under the Students' Association. The student staff advisors chosen from the college faculty guide and mentor the association. Various academic and administrative bodies that

have student representatives on them include all co-curricular committees, sports, NSS, required students council. These events are led by the students and conceptualized in consultation with staff advisors. These events broaden the scope of education besides providing students to show-case their talents and learn managerial and organizational competencies. The events can be classed as: Initiating the new students through Orientation and spot the Talent features National Memorial days: Gandhi Jayanti, Independence day Socio-Cultural events: Teacher's Day, Classical art performances, convocation programme, farewell to outgoing students and Faculty Competitions and campaigns, inter college events in different areas. Outstanding talent identified through the above events represents the college in group events or solo performances in festivals organized by colleges. It provides an opportunity to the students to express their flair for writing and creativity through articles, poetry, photographs, paintings, sketches etc. It also highlights the major accolades and prizes won by the students in various national and inter college competitions.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The alumni association of the institute is established in the academic year 2019-20, The main objectives of the association are 1. To encourage and nurture the interaction between Alumni and the institute benefited mutually to both. 2. To urge the Alumni to take interest in the process and development of the institute. 3.To guide the students of the Institute for professional development, higher education, and being good citizens. 4.To promote the formation of regional chapters to increase participation of Alumni 5.To organize and support recruitment activities for the students of the institute. 6. To boost the students of the Institute and Alumni members of the Association for research development work. 7. To mentor students of the Institute on various professional careers available and support them through various activities such as workshops, expert advice, seminars, industrial visits, etc. 8. To provide financial support in terms of scholarships to students and Alumni of the Institute for the purpose of education and career. 9. To encourage students and Alumni for the development of their entrepreneurship skills and self-employment. 10. To support and assist other regional bodies for training programs in entrepreneurship development, with resources available with the association. 11.To foster the industry- institute interaction to bridge the gap between industry and education offered by the institute and enhance students' employability. 12. To encourage and support students of the Institute in sports, cultural and extra-curricular activities. 13. To promote computer awareness and internet literacy among the backward class of society.

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

4

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500

words)

Participation of the Faculty/Stakeholders in Decision Making Bodies An academic plan for admissions, staff deployment, examinations, evaluations and correspondence with appropriate authorities, review of staff performance, students discipline and participation are all monitored by the Principal and the Management constantly encourages and supports the Principal whenever necessary in all these activities. The Principal along with the Vice Principal communicates to the staff and all the Head of the Departments of their responsibilities relating to departmental activities, curricular, extracurricular and co- curricular activities involving its conduct and successful execution. Management ensures that all the activities are conducted smoothly with the help of all the teachers and students by involvement in different committees. Frequent meetings of these committees help in the smooth and effective functioning of the College. The Management also holds formal meetings with HODs and faculty members. Emergency meetings are convened for matters of utmost importance as and when needed. In this way College ensures effective leadership, able guidance and significant participation of the faculty and students in various decision-making bodies towards a wholesome development of the institution. Empowering faculty centered practices: All Heads of the departments are empowered for smooth administration of their departments with the concerned faculty members of the departments and lab in charges. Faculty members are given full freedom to organize various programs and to participate in programmes organized by different organisations. They are encouraged to develop leadership skills by being in charge of various academic, cocurricular, and extracurricular activities. They are given full rights to arrange industrial visits relevant to their courses and to have tie-up with industrial experts and appointed as coordinator and convener for organizing seminars/workshops/conferences/FDPs. Empowering students centered practices: Students have been provided with adequate support to choose their career as Entrepreneur / Higher studies /placement / preparing for competitive examinations by providing them proper guidance. Students have been given enough representation in the highest decision-making bodies like Internal Quality Assurance Cell (IQAC).

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The College being affiliated to Savitribai Phule Pune, syllabi are framed by the University Boards of Studies (BOS). However, college teachers participate in the syllabus framing workshops conducted by the University to make the valuable suggestions based on their interaction with various stakeholders in the college. Curricula of Value-added Courses and Bridge Courses conducted by various departments are developed by college teachers in consultation with experts from the field. For the smooth flow of the syllabus, teachers are made to submit their lesson plan for every

semester. The IQAC ensures quality in Curriculum development through regular meetings among the teaching staff regarding academic affairs and collecting feedback from various stakeholders.

Teaching and Learning

Teacher conducts Group Discussions, Field visits, Debates, Quiz, Case Studies, Surveys, Industrial Visits, Film Screening, Management Games and students' Paper presentations. Lectures by Experts from various fields were conducted in addition to Value Added courses. Co-curricular committees and academies conduct guest lectures, book review sessions for students' academic development. Students were guided to make use of e-Resources available in the library. Counselling and Research facilities are also provided.

Examination and Evaluation

Examination related information such as schedule for filling forms, examination timetable, results etc. is displayed on the college notice board as well as on their WhatsApp groups through HoDs and Teachers and also informed in the classes. College ensures that all Examination related rules and regulations framed by the University are strictly followed. College follows ICT enabled reforms introduced by the University such as submission of online examination forms, results, etc. Examination Committee is formed and necessary infrastructural facilities are made available as the distribution of question papers is made online by the University. Orientation sessions were conducted for new teachers wherein they were guided about the rules and regulations of the examination and details of supervision duty.

Library, ICT and Physical Infrastructure / Instrumentation

The Infrastructure facilities are well in place. All kinds of maintenance work in college is monitored by the maintenance committee. All labs' classrooms are well equipped for interactive teaching learning. Upgradation as well as updating of all labs and classrooms is done in accordance to revised syllabus and every year the purchase is intended. For technical specifications the teachers are authorized and purchase is monitored by the management and accordingly it is practiced. The

	purchase in the library is also done in accordance with SPPU syllabus as per the research requirement of individual faculty.
Admission of Students	The Principal of the College along with the vice-principal and admission committee carry out the admission process. The students are guided to opt for the right choice of subject combination at the time of admission.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The notice for the meeting of staff as well as other committees are conveyed through the WhatsApp group platform. Also, the other details of the activities and work are shared through email or dedicated WhatsApp groups. The Principal keeps in touch with the HoDs and other teaching and non-teaching staff through email and WhatsApp.
Administration	Student data is maintained on a digital platform Vriddhi. Staff attendance is monitored through the data and reports generated by Customized Biometric Electronic Attendance System and Software. Important communications and policy decisions are conveyed to concerned stakeholders through emails and WhatsApp.
Finance and Accounts	All the financial transactions are recorded using Tally ERP and recorded on a day-to-day basis. In order to maintain transparency, all the payments made or received are done online or through cheques. In order to meet the daily expenses to be incurred, a petty cash facility is available with certain financial freedom delegated to the principal.
Student Admission and Support	From the entry of a new student in the first year till his/her leaving the college after completion of the course, everything is recorded online. For this purpose, College uses Vriddhi Software. Thus, the database of each and every student can be made available as and when required. Students can access the library Online Public Access Catalog. (OPAC) through the institution website. Library also has N-List access for the students for e-Books. All rules, regulations and library services are

	accessible through the Institutions website.
Examination	The College has been equipped with all the necessary Infrastructure and human resources for organizing the university examination either online or the manual examination. The state-of-the-art system to support the entire examination process is established at the college, including servers for examination work. Receiving the question papers, submission of student's performance evaluation report, remuneration bills towards examination work are observed using an online system. The authorities believe e-governance helps in transparency and a trustworthy system of work.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NA	NA	NA	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	National e-seminar on IPR and Research ethics	National e-seminar on IPR and Research ethics	03/08/2019	03/08/2019	91	6
2020	An Orientation Program on Research and Publication	An Orientation Program on Research and Publication	04/03/2020	04/03/2020	88	7
2020	Benefits of Immunity Booster Kadha or Herbal Tea	Benefits of Immunity Booster Kadha or Herbal Tea	15/05/2020	15/05/2020	50	5

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Online Refresher course in Chemistry for higher education	2	01/09/2019	31/12/2019	122
Research Methodology Learnings and Applications using latest Softwares	3	22/01/2020	26/01/2020	5
Managing online classes and co-creating moocs	4	20/04/2020	06/05/2020	16
Research Methodology in Social Science	1	04/05/2020	09/05/2020	6
Creating High Impact Work Culture	1	06/05/2020	11/05/2020	6
Empowerment Through Digital Technology and E-Learning	1	18/05/2020	30/05/2020	13
Effective ways to develop E-content for teaching-learning	1	21/05/2020	30/05/2020	10
NAAC Assessment and Accreditation	1	21/05/2020	26/05/2020	6
Evolution from offline to online teaching	1	30/05/2020	03/06/2020	5
FDP on Big Data Tools	2	18/05/2020	23/05/2020	6

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Free transport facilities: A free bus transport facility is given to all the employees. Refreshment (Tea): A refreshment in the form of tea is provided for all the staff. Faculty Development Programme (FDP's): Various FDP's are arranged in the college for teaching staff. Medical leave, Paternity and Maternity leave : Medical leave is given as per the leave policy framed by "SSR Memorial Trust" Maternity Leave for Female teachers is granted for a period of 3 months. Paternity Leave for Male teachers is given for 7 days. Duty Leave (DL): DL is granted to teaching faculty for conducting examinations outside of the college and official meetings Casual leave (CL): Twelve days of CL is permissible per year for all the teaching staff. Vacations and University notified holiday: Summer vacation leave of 30 days is given to all teaching staff who have completed a minimum of one-year service in the college. Winter vacation leave of 15 days is provided to all teaching staff who have completed a minimum of one-year service in the college. ICT Infrastructure: Smart classrooms are made available for effective teaching. Emergency Medical Kit: It is made available to all which is used to give First Aid</p>	<p>Free transport facilities : A free bus transport facility is given to all the employees. Medical leave and Maternity leave : Leaves are provided as per the leave policy framed by "SSR Memorial Trust" Vacations and university notified holidays given. Incentive for dress materials for non-teaching staff Incentive for dress materials for housekeeping staff Refreshment (Tea): A refreshment in the form of tea is provided for all the staff.</p>	<p>Free transport facilities: A free bus transport facility is given to all students. Canteen Facility: A hygienic and well-maintained canteen facility is available for all.</p>

treatment. Encouragement is provided for those faculty who wish to attain higher qualification such as Ph.D. as well as those who wish to improve their qualification Healthy and hygienic work environment: Well-maintained work environment is available for all teaching staff.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external financial audits are conducted by the institution annually. Internal Audit is performed by officials deputed from the Trust office. The management has regulated the purchase process that requires the approval of management authorities. Cash inflow and expenditure are monitored using Tally software and cash collected at the counter is deposited in the account every day basis. The books of accounts, payment vouchers, bills and bank statements maintained by the college are verified by the senior account officer on a daily basis. During the course of Internal Audit, all required steps are taken to regularize the accounts and to obtain confirmations for the credit balances. The documentary evidence is collected whenever inadequate in respect of payments, compliance of T.D.S. and Statutory Formalities and Reconciliation of Unit wise balances with the Control Accounts and Bank Reconciliations. The copy of the internal audit report covering all matters related to maintenance of accounts is preserved. An external auditor is appointed by the college who performs an audit of the financial statements of the college. External audit is done by the statutory auditors after 30th June of the subsequent year. External auditor verifies all receipts expenses bills, payments of the financial year. A qualified Chartered Accountant reviews the accounts/entries on quarterly basis. Suggestions/objections, if any, raised by the Chartered Accountant are discussed with the management for necessary action. Every year the accounts are further reviewed and finalized by external auditors and audited financial statements are prepared.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	IQAC Internal

				Committee
Administrative	No	Nil	Yes	IQAC Internal Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The Principal is accessible to the Parents for any discussion and feedback. The parents of the new entrants are invited for interaction with the Principal and the Administration on Orientation Days for College. This has been appreciated by the Parents and has created a bond between the parents and the institution. 2. Departments conduct Parents Teachers meetings annually or biannually and the Class coordinators update parents about the progress of their wards . 3. In the event of Attendance defaulters or Discipline related issues , the concerned parents are communicated for the same as a warning to the student.. Interpersonal interaction also took place between the parents and the concerned subject teachers out of which the parents were able to find out about their ward's attendance record and their performance in the recently concluded examination.

6.5.3 – Development programmes for support staff (at least three)

1. Library support staff participated in the "MANLIBNET FIVE DAYS INTERNATIONAL VIRTUAL LIBRARIAN DEVELOPMENT PROGRAMME". They are also encouraged to participate in research activities, present papers and attend Refresher Courses and/or Orientation Courses. 2. The Administrative and Accounts Support Staff are encouraged to undergo Training and Specialized Courses. A webinar on " How to use Vriddhi online admission along with online payment gateway-discussion on infrastructure requirement and new features added in Vridhhi online" has been attended by administrative staff. 3. Technical Staff is encouraged to attend Training for Technical Development Programs. 4. Laboratory staff have undergone a training programme for Instrument Maintenance.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The College in its quest for excellence has been constantly reinventing itself to sustain and promote excellent standards in education, with a shared focus on fostering human values and social commitment among students. NAAC Accreditation in 2020 has given great impetus for the growth and development of the college. It has not only affirmed the best practices of the college by according it a B grade, but also through its recommendations clearly outlined a road map for further development. The College has made great strides in many aspects such as curricular design and development, quality enhancement in teaching- learning process, provide encouragement for research in the staff members and students, providing more student support services, along with continuous participation in outreach and community involvement programmes. Following are the main initiatives taken by college after NAAC Accreditation. 1. Initiatives for promoting research: The college has made efforts to promote research among students and staff members. Motivation is provided to the faculty to register for Ph.D. Research facilities like chemicals, free Internet, INFLIBNET, DEL NET, research journals also provided for research. For participation in various seminars/workshops/conferences etc at the regional /state level / national level, a flexible time table is provided. Eminent resource persons are invited to conduct workshops/seminars/guest lectures on topics of research interest. Research culture among the students and staff members is cultivated. The College has 15 PhD Holders, five M.Phils, and faculty pursuing PhDs. During the last one year the faculty published books, apart from attending conferences/workshops/seminars. 2. Technology Enabled Teaching-Learning : The Management of SSR College has put in concerted efforts to furnish the classrooms with computer system, LCD projectors and Internet connection in order to make the teaching-learning technology enabled and meaningful. Increase

in the number of ICT enabled classrooms, and Wi-Fi campus have promoted extensive use of E-learning resources for innovative teaching. The faculty members have been constantly encouraged to use technology for curriculum transactions. The teachers have been urged to prepare their lesson plan and teaching-learning materials with the help of ICT resources. Because of these ICT resources, teaching methods have become more varied and interesting, with the use of these. 3. Improvement in the college website for interaction and learning The college has an adequately developed website for showcasing the college information about departments, courses offered, course structure, events, Prospectus etc., The content is informative and user friendly as classified information is provided under distinct tabs and icons. The extra features added to access INFLIBNET and other Library e- resources.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	National e-seminar on IPR and Research ethics	03/08/2019	03/08/2019	03/08/2019	97
2020	An Orientation Program on Research and Publication on 4th March 2020	04/03/2020	04/03/2020	04/03/2020	95
2020	Benefits of Immunity Booster Kadha or Herbal Tea	15/05/2020	15/05/2020	15/05/2020	55
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womans Day	09/03/2020	09/03/2020	35	15
Vasant Panchami	30/01/2020	30/01/2020	45	14

Menstrual Health and Hygiene	04/02/2020	04/02/2020	146	Nil
Zumba Session	08/02/2020	08/02/2020	400	180
National Girl Child Day	24/01/2020	24/01/2020	22	5
National Nutrition Month	09/09/2019	30/09/2019	118	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
College has installed Solar Water Heater at Hostel to use solar energy. All the departments and common facility centres are equipped with LED lamps. Approximately 304 LED Lamps and Tube lights for energy conservation. Equipment like Computers is used with power saving mode. Also, campus administration runs switch-off drill on regular basis. In all department's electricity was shut down after occupancy time as one of the practices for energy conservation. For paperless environments and energy efficient use ERP system implemented in the campus (Vridhhi Software). Percentage of Annual power requirements met through LED bulbs is 2.01

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	Nil
Scribes for examination	Yes	Nil
Rest Rooms	Yes	Nil
Any other similar facility	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	Nil	28/01/2020	6	Awareness campaigns at village	Social Responsibility	69
2019	1	Nil	02/08/2019	1	DNH Liberation Day	Social Responsibility	120
2019	1	Nil	01/10/2019	1	Blood Donation Day	Awareness for Blood Donation	25

2020	1	Nil	09/03/2020	1	World Women's day	Social Responsibility	35
2020	1	Nil	28/01/2020	1	Tree Plantation	Environmental Awareness	69
2020	1	Nil	29/01/2020	1	Ground Leveling of Temple and Primary Health Centre	Social Responsibility	69
2020	Nil	1	29/01/2020	1	Water Pipeline Work	Social Responsibility	69
2020	1	Nil	30/01/2020	1	Help in House Construction	Social Responsibility	69
2020	Nil	1	Nil	Nil	Campus made Available for Medical College	Social Responsibility	Nil
2020	Nil	1	Nil	Nil	Ground Made Available for Cricket Academy	Social Responsibility	Nil

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Principal	01/01/2019	The Principal is appointed by the university selection committee as per the rules of Govt. of Maharashtra. The post is subject to approval by the Savitribai University, Pune. He/she is full time academic and administrative officer of the institute. He/she should stay at the college campus and will not leave the campus without the permission of the authorities. Before leaving the campus he should make alternative

arrangements for the functioning of the day to day activities of the college. He/she should encourage and support research activities among the faculties and Post Graduate students. He/she being academic head, should support, guide and think innovatively for the overall development of faculties and students in the college. He/she should observe discipline and must bear high moral character. He/she should prepare budget for the given academic year, present it to the Management, get it sanctioned and execute it with full commitment. He/she should provide details of various scholarships to the needy and worthy students. Principal is responsible for smooth conduct of college and should guide for preparation of yearly plan, administrative and financial management in consultation with management. He/she should establish good public contacts in society, Dept. of higher education, University and other academic institutions for overall development of the college. He/she is responsible for the planning and execution of sports, extra-curricular and cultural activities for overall development of the students. He/she has to manage and control faculties and staff on the campus and make optimum utilization of the available Infrastructure. He/she should be cooperative towards all his colleagues and seniors.

<p>Code of Conduct for Teachers</p>	<p>01/01/2019</p>	<p>Teachers should inculcate best quality in teaching and help students equip with the required knowledge and skill. Teachers should ensure safe and secured teaching and learning environment for the students. Teachers should have excellent leadership qualities and they should present themselves as a role model for the students. Teachers should discourage discrimination and harassment in any form inside the college premises. Teachers should exhibit efficient and effective resource management skills. Teachers should accomplish their duties with a sense of commitment and integrity. Alternate arrangements need to be made while applying for any leave. Approval of the Principal in this regard is mandatory. Carrying Identity Cards in the college is compulsory.</p>
<p>Code of Conduct for Students</p>	<p>01/01/2019</p>	<p>Students must display Courteous and respectful behavior. The students not fulfilling the minimum attendance criteria will not be allowed for the college/university examinations. The student who remains absent for the periodical test / examination due to his/her illness shall be required to submit the medical certificate, along with the application endorsed by parents. The students should complete their tutorials, tests and demonstrations as per the guidelines set by SPPU, Pune. Ragging is strictly prohibited in the college</p>

premises and outside. Students indulging in ragging will be punished as per "UGC Regulation on Curbing the Menace of Ragging in Higher Education Institutions, 2009, published in the Gazette of India dated 4th July, 2009. Such students will also be expelled from the college and F.I.R will be lodged with the police against them. Moreover, it will be mentioned in the college leaving certificate of such students that they are expelled because of their indulgence in ragging. Students with a previous record of ragging will not be admitted to this College. Smoking, chewing tobacco, consuming drugs or alcohol and use of explosive or dangerous substances, in any form is strictly prohibited in the College campus. Stringent actions will be taken if rules are violated. Copying in examination, possessing any form of scribbled material, exchanging answer sheets, allowing proxy writer will be treated as an offence and necessary action will be taken against the concerned student. No student shall collect money in any form in the college premises. No notice shall be put on the notice boards without the prior permission of the Principal. Students shall not organize picnics, trips etc, on their own. Students are prohibited from indulging into activities which affect the reputation of the college adversely. If any student is found

		<p>scribbling on the walls/desks, disciplinary action shall be taken against him/her. The rules set by the Management of the college need to be followed. The students carrying vehicles have to park them in the allotted parking slots. Carrying Identity Cards in the college is compulsory.</p>
<p>Code of Conduct for Examination Department For Students</p>	<p>01/01/2019</p>	<p>The students unable to appear for examination due to their health issues or otherwise are required to seek prior permission from the Principal. They have to validate their case producing authenticated documents. Student must remain present in the examination hall fifteen minutes prior the commencement of examination. The student should not disregard the instructions given by the junior supervisors. Student should not communicate in any way inside the examination hall. Exchanging mathematical instruments or stationary items during the examination is strictly prohibited. Students shall be allowed to enter the examination hall for half-an-hour after the commencement of the exam. Students must not leave the examination hall until half-an-hour time of exam is over. A warning bell will be given ten minutes prior the ending of the examination as soon as the final bell is rung, student must stop writing and hand over the answer-books to the junior supervisor. Student must not leave the seat until all answer-books are</p>

For Senior Supervisor and Junior Supervisor	01/01/2019	collected and verified by the junior supervisor.
		<p>The time for reporting will be 30 minute prior the commencement of examination. The junior supervisors are required to adhere to the guidelines laid down by the University. A copy of these guidelines is available with the CEO and the Principal The supervisors are required to instruct the students not to carry any unauthorized material like scribbled notes, blank papers, books, scientific calculators, mobile phones or electronic gadgets of any type. Jr. Supervisor will not leave the examination block without the prior permission of the senior supervisor. Use of cell phones is strictly prohibited during the examination hours. The supervisors need to give clear instructions to the students with regard to the rules to be observed during the examination. Besides they have to be directed in connection with pasting the barcode stickers correctly. The supervisor should verify ID cards and Hall Tickets before the commencement of exam. The details filled in by the students should be scrutinized by the junior supervisor before signing the answer books. Junior supervisors are allowed leaves only under emergency conditions. In case of interchange of the supervision duty, a form available with the examination department has to be filled and prior permission from the senior supervisor has to</p>

		be taken.
Code of Conduct for Supporting Staff	01/01/2019	Supporting staff should exhibit punctuality and regularity in all the work assigned to them. There should be complete coordination amongst the supporting staff and they should help each other out as and when required. They should maintain confidentiality in all the crucial matters. They should understand their responsibilities well. They should perform the duties assigned to them with accuracy and consistency. They should have the capability to make decisions if needed. They can avail leaves only after taking prior permission from the concerned authority. They should extend cooperation to the teaching staff.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Cultural Days Celebration	04/02/2020	08/02/2020	400
DNH Liberation Day	02/08/2019	02/08/2019	200
Gandhi Jayanti	02/10/2019	02/10/2019	47
Hindi Diwas Celebration	14/09/2019	14/09/2019	20
Independence Day Celebration	15/08/2019	15/08/2019	150
International Yoga Day	21/05/2019	21/05/2019	60
National Sports Day	29/08/2019	29/08/2019	100
Republic Day Celebration	26/01/2020	26/01/2020	120
Teachers day Celebration	05/09/2019	05/09/2019	300
World Environment Day	05/06/2019	05/06/2019	150

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Rain Water Management The institution has shown its commitment to contribute in whatever small way it can, to the cause of water conservation. We are committed to contribute to this noble cause with complete devotion and relentless dedication. The college has vast terrace area where pipes have been laid down to collect rain water there from. The water thus collected is directed to a nearby canal. The college has constructed a check dam of capacity 170000 litrs.

(Approx) therein to reduce the speed of the water flow. It helps water infiltrate into the ground and thus helps raising the underground water level. A bore well has been dug adjacent the check dam which the college uses for watering the plants throughout the year. It helps the college immensely in terms of uninterrupted water supply required for keeping the campus lush green even after the rainy season is long over. The entire architecture of the college has been designed in a way that the rain water does not stagnate anywhere. It infiltrates into the ground and ultimately flows towards the canal through the pipes laid underground.

Plastic Less Campus The institution conducted several awareness camps for enlightening the students for making the campus plastic free and it is now a plastic free campus. College examination committee replaced plastic bags with cloth bags used for examination purpose.

Clean and Green Campus: Our college received Green Swachhata Award 2020 from Department of Higher Education, Ministry of Education Government of India.

Tree Plantation Campus is located in the vicinity of approximately 65 types (species) of trees. Total 1051 trees are available in the college campus. Various tree plantation programs are being organized during the month of July and August at college campus

Waste management To begin with the college has made arrangements to separate bio-degradable waste from non-degradable one. The degradable waste material thus separated is taken to the backyard of the college where a huge pit has been made for processing and converting it in to manure which in turn supplements the plants growing inside the college premises substantially. It not only helps reducing the burden on the Governmental agencies but also helps us fulfil the need of nurturing the plants using the decayed organic compost. It has made us self-sufficient to a very large extent with regard to growing the plants and nurturing them well. The college has adopted stringent measures to keep dry garbage separate from the wet garbage. This has been done in accordance with the guidelines issued by the Municipal Corporation of Silvassa. Students have strictly been instructed to follow the suit.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

As the body and mind are closely related, the mind cannot be healthy without good health. Health refers to a healthy stage of mind and a body physically fit to have no disorder, illness or disease. With a view to realizing this end, the prominent best practices the college carries out comprises Students' Counseling and Health and Hygiene Awareness. The first activity ensures overall qualitative improvement through helping the students deal with the complexities of their everyday life and enabling them meeting up the challenges of adolescence. To meet this noble end, the college went an extra mile and set up a full-fledged Counseling cell in the year 2015 in collaboration with the Shri.Vinoba Bhave Government Hospital, Dadra Nagar Haveli. At the same time in keeping up with the healthy tradition of holistic personality development of the students, the institution decided to organize various events that can help to improve and maintain good health of students. The college highly boasts of these events in terms of huge number of students from the rural areas to get proper awareness regarding health and hygiene. Having a healthy lifestyle will

lead the students to a better overall health and keep them away from medicines.

I. Students' Counseling 1. Title of the Practice: Guidance for Excellence 2. Objectives of the practice: • To address the problems of students in distress. • To help students shed their inhibitions, become better beings and understand their responsibility towards society. • To help them develop humane qualities like pro-social behavior, emotional maturity and civic sense. 3. The Context: The modern day life especially during this pandemic, being full of challenges, emotional and academic pressure on students being on a rise and their mental health being fast deteriorating, an effective mechanism and a practical approach is inevitable to address the issue. 4. The Practice: The cell aims at conducting programs, organizing camps, convening speakers and counselors and initiating awareness drives for the students. A team has specially been constituted to identify, monitor and counsel the students suffering from anxiety disorders, phobias, depression and other mental disorders. 5. Evidence of success: Though the institution does not have any specific mechanism to gauge the outcome of the practice, however the case described below prove how fruitful and effective this cell has proved to be. A third year boy student undergoing some personal trauma was successfully counseled and now he scored 98.45 percentile in CMAT exam. When he joined the college, he was very silent and unfriendly. 6. Problems Encountered Resources Required: The major constraints faced in this regard involve lack of proper mechanism at the college level to identify the students in need. Moreover the students given their age and mental status are hesitant about sharing their issues.

II. Health and Hygiene Awareness 1. Title of the Practice: Guidance for a person's physical, emotional and psychological well-being. 2. Objectives of the practice: • To help Staff and Students to maintain quality of work life by maintaining mental and physical fitness. • To develop health-conscious culture among the staff and the students and thereby to create self-satisfaction for utilizing their potential to the fullest. • To promote health and hygiene education to lower high risks related to personal hygiene in the rural areas and its replication from generation to generation. 3. The Context: This is a practice where the college focuses on areas other than purely academic. The events help creating an awareness among the students and are provided with an opportunity to interact with eminent speakers as well. 4. The Practice: The events under the title Health and Hygiene are held at a massive scale. The newly admitted students of First year go through a Medical Checkup, in which a particular form will be filled up through which their habits will be recorded and can be directed to the counseling cell if needed. Similar activities include State level Marathon for contributing towards health consciousness and social responsibility, special sessions for girl students regarding menstrual health and hygiene, Provision of vending Machine for females (sanitization), Hemoglobin test for staff and students, Covid 19 test for all individuals in the campus, Provision for Corona Vaccine for staff members etc. Yoga Day is also celebrated every year on 21st June and is open to all. The aim is to have orientation towards enhancing more awareness about importance of mental and physical fitness by adopting regular practice of Yoga and its numerous benefits. 5. Outcome • Interest and Participation of students in physical activities seem to be increased. • Medical checkup, Hemoglobin test and Sick cell test helped the students to know their physical state. • Girl students can have open communication with concerned teachers regarding their personal health issues. 6. Problems Encountered Resources Required: • Counseling for enhancing student's interest and encourage them to participate in the above-mentioned activities is required. • It is required to communicate several benefits of all such activities to the students for reducing their resistance and enhancing awareness and participation. Our college has a Sports Complex with best infrastructure to conduct several indoor as well as outdoor activities. Apart from the practices mentioned above, the college has also come up with a very sound mechanism to increase the global competency of the students, the strategy

of which revolves around conducting PG lecture series, organizing soft skill development programs, industrial visits, educational tours etc. To foster the idea of oneness amongst the staff members, the college has also been exercising the idea of a specific dress code. The institution also takes due efforts to help students exercise self-discipline and self-restrain by guiding them from time to time. Poor mental health can affect a person's ability to make healthy decisions and fight off chronic diseases. Healthy practices are at the core of a firm and sound foundation, an institution is built upon. These values impart strength and vision to the institution and help produce strong headed and morally sound minds. Going by this good old tradition, the institution is moving ahead with conviction and conformity.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://ssracs.edu.in/wp-content/uploads/2021/10/7.2.1_Best-Practices-1-1.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our institution crosses the boundary line of being an academic centre and establishes itself as an entity which serves the motive of uplifting the lives of thousands of people and helps them dream big and think higher with a proper vision and a mission. The college was established on the outskirts of Silvassa, a small town in the Union Territory of Dadra Nagar Haveli in the year 2006. It was started at a time where there existed no higher educational institutions in the nearby area. The college was started in the memory of Late Sanjibhai Rupjibhai Delkar, a freedom fighter and a great visionary who strived hard till his last breathe for making the lives of the people of the region better-off. This noble cause was carried forward by his worthy son Late Shri. Mohan S Delkar, who devised ways, undertook huge efforts and laid down the foundation of the college, which was apparently an endeavor on his part to serve the local needs, a motto his father Late Sanjibhai Rupjibhai Delkar followed throughout his life. Providing higher education at a minimal cost and still not making any compromise with the quality, the college set a benchmark by recruiting the most competent and highly qualified faculties. The institution takes great deal of pride in acknowledging the fact that the literature and Social Sciences actually form the very base a healthy society's foundation is laid down upon. The college infrastructure is utilized for running various soft skill programs for the students which help them experiment with different career options and thereby make them multifaceted and dynamic. The college is consistently working towards providing placement to the students through a fully functional placement cell which has tied up with number of corporate entities, Banking and IT companies to ensure employability to the deserving and worthy students. Corporate visits, Seminars and Workshops are contemplated upon so that it helps the students to overcome the gap between their theoretical knowledge and its practical application. The college is continuously working in direction of increasing the global competency of the students against the backdrop of internationalization of Indian education system. The combination of Technical and communication skills has undoubtedly helped the students to become competent worldwide. The management of the college not only believes in dreaming big but also transforming those dreams into reality. In spite of the constraint of the college existing in a remote area with limited resources to depend upon, no stone has been left unturned by the institution in carving a niche for itself in the academic arena and making the students erudite and knowledgeable. In nutshell, the college has been heading forward with a very clear-headed approach towards improving the lives of the localities and people from other states through imparting them quality education at a nominal fee.

Despite all the existing limitations and hurdles, the college management is bound to take the institution to the heights of development and pinnacle of glory.

Provide the weblink of the institution

<https://ssracs.edu.in/wp-content/uploads/2021/10/7.3.1-Instutional-Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

FUTURE PLANS OF THE INSTITUTION FOR THE YEAR 2020-2021 ? Research and Development : The institution plans to focus more on research and Development in the next Academic year by increasing the publications of faculty and also motivating students community to write research papers. Strengthen of the research activities in the institute and motivate Faculty members to join FDP. ? Seminars/Workshops : Organisation of more Seminars/Workshops on Use of ICT in Quality Teaching-Learning, Research Methodology Environment. Proposal for financial assistance to the Government department/Societies for organization of seminars. To arrange workshop for students on skill development Programme. To organize variety of co-curricular activities for holistic development of student in present competitive world. ? Online Teaching : To make an arrangement for online classes and making of e-contents. To encourage students for use of Learning resources like INFLIBNET. ? To start certificate courses ? Preparing for NAAC 2nd Cycle