



SSR Memorial Trust's

**SSR**

**COLLEGE OF ARTS, COMMERCE & SCIENCE**

Affiliated to Savitribai Phule Pune University



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**6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.**

The institution has Hierarchical Governance System under the able guidance of governing body members. The head of the institution is chairman of the governing body while the functioning is handled by the principal as a secretary to the governing body. The vice- principals for both aided and unaided programmes plan and implement the academic calendar with organised and structured framework of statutory and non-statutory committees.

The Committees are formed as per the constitutional guidelines of UGC and University of Mumbai. The Committee heads are responsible to submit reports to the Principal and Management from time to time. The departments are headed by coordinators, HODs and senior staff members who are responsible to conduct the lectures and activities of the department following the departmental academic calendar. They are further expected to seek guidance of the principal and Management for conducting other activities for the development of the students and are supposed to make timely reporting of the same to the concerned authorities.

**Participative decision making through College Development**

Committee: The College Development Committee acts as a liasoning body between the functional and decision-making authorities of the College. The management seeks opinions of the College Development Committee members for taking short term and long-term decisions keeping in mind the mission and vision statement of the College. The committees and departments of the college propose their activities, workshops, certificate courses, and seminars etc. in front of the College Development Committee which are further discussed with the governing body by conducting meetings.

Various academic committees have been created and teachers from all streams and sections have been incorporated to make the system more robust, transparent, functional and effective. Non-teaching staff are also included to get their views regarding management and good governance.

College policies are well in line with government policies. All the teachers work together to achieve these policies. Central committees are formed for smooth functioning with delegation of responsibilities. Transparency is maintained by sharing the information on college website for ready reference of all the stakeholders of college as well as the citizens. Discipline, the most desirous virtue for teaching learning-process, amongst the students is maintained by deputing a dedicated staff as guardian faculty member division wise. Students' performance is monitored through batch counselling.

  
Principal  
S.S.R. College of  
Arts, Commerce & Science  
Sayli, Silvassa(D&NH)